



British Society of
Rehabilitation Medicine
Promoting quality through
education and standards



Guidance for Structure of Abstracts (Non-research) – 2020 BSRM/SRR/ACPLD Joint meeting

Please read these instructions carefully to ensure your abstract adheres to the relevant submission guidelines for its category. Abstracts should be limited to **350 words** and be in good English.

Please see separate guidance for Research abstracts which should be submitted via the Research submission portal. The reviewers reserve the right to reject abstracts that appear to have the aim of advertising a specific product or service.

1. Audit and Quality of Care

Submissions reporting audit studies, the development of clinical guidelines or service standards, development and implementation of integrated care pathways or educational techniques to support high quality patient care. As a general rule audits **should be multi-centre** (however submissions of high quality single-centre audits will be considered), with the loop closed and be transferable/lead to a change in practice

Guidelines and structure of the abstract

- **Background:** why is the project important?
- **Quality issues:** what aspects of quality did this project address?
- **Standards/guidelines:** what standards/guideline were used – are they national or local standards? Are they published? (Reference need not be included in the abstract, but should be given in the actual presentation)
- **Methods:** is this an audit or development project – what was done? Indicate how you completed the cycle and any changes made to the audit when doing so.
- **Results:** what were your main findings? How do these compare to the standards you audited against? What relevance could the results have for other centres? **This section should be at least 150 words**
- **Changes implemented:** how did it/will it change clinical practice? If no changes were implemented, what recommendations do you make for change?

2. Clinical Case Presentations

Submissions describing clinical cases of particular interest because of complexity, rarity or demonstrating a novel approach to intervention. As a general rule clinical cases that are rare in rehabilitation but do not present notable rehabilitation problems will not be accepted.

Guidelines and structure of the abstract

There is no rigid structure for abstracts on clinical case presentations, but the headings below may help the author to bring out the relevant points, that the adjudicators will be looking for

- **Background:** why is the case important in the context of rehabilitation? What makes it different from other reported cases?
- **Specific issues:** what aspects of the case are you trying to bring out?
- **Clinical details:** describe the case. Do not identify the patient, but give the salient clinical details relevant to the specific issues you want to bring out.
- **Management or approach:** describe what you did.
- **Implications:** what can we learn from this? What are the implications for management of other patients or future care?

NB: Any clinical photographs in your poster or presentation should be blanked out to make the patient unidentifiable, unless you have the patient's informed written consent to show the photograph unaltered.

3. Technological or Service developments

Submissions describing the development of new technologies or services to assist disabled individuals, to facilitate rehabilitation or improve care. Also computer programmes to aid data collation/presentation.

Guidelines and structure of the abstract

There is no rigid structure for abstracts on technological development, but the headings below may help the author to bring out the relevant points, that the adjudicators will be looking for

- **Background:** why is the development important in the context of rehabilitation or disability?
- **Technology:** what is it that you have developed? Who is it for?
- **Development:** how was it developed?
- **Innovation:** what else is available and why is this different?
- **Testing:** how has it been tested so far – what were the results?
- **Implications:** what are the implications for management of patients. Any barriers to implementation?

4. Education

Submissions describing educational techniques and programmes, videos and other teaching aids. May address the educational needs of staff, patients or carers, appraisal/assessment systems, continuing professional development etc.

Guidelines and structure of the abstract

There is no rigid structure for abstracts on educational development, but the headings below may help the author to bring out the relevant points, that the adjudicators will be looking for

- **Background:** why is the development important in the context of rehabilitation or disability?
- **Technology:** what is it that you have developed? Who is it for?
- **Development:** how was it developed?
- **Innovation:** what else is available and why is this different?
- **Evaluation:** how has it been used so far – what were the results of evaluation/feedback?
- **Application:** what are your plans for further application/dissemination. Any barriers to implementation?

The presentation should include contact details for people wishing to purchase the product/find out more about it.

Publication:

Selected, high quality abstracts may be published in Clinical Rehabilitation – **this usually applies to research submissions** but may include multi-centre audit – before which authors will receive notification.

Privacy notice:

We take your privacy very seriously and take care to ensure that personal information and information transmitted during the abstract submission process is handled securely. A general privacy statement is on the website.

The adjudicating panel will be given access to the abstract content but not the authors' details during the scoring process.

Authors are advised that by submitting an abstract you agree to the following details being published in the conference proceedings which will be available online to all registered attendees/speakers: poster pdf, full name, academic affiliation(s), co-authors names, email contact and full abstract content.

Such information may be stored for archival purposes or securely disposed of.